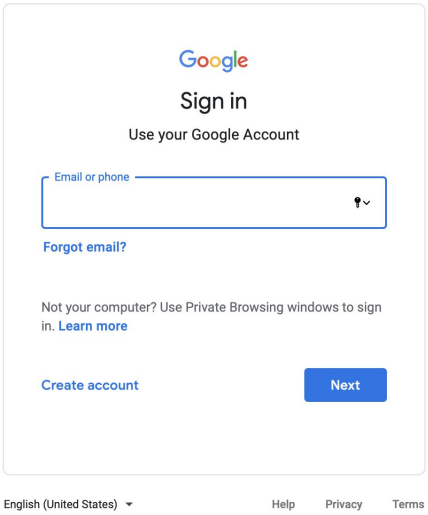
Here are the directions for students to access Google Classroom at home (Gr. 3 - 8). Some teachers will be posting assignments on Google Classroom and students will be required to complete them in a timely manner. If you child has any issues accessing this program, please email Mr. Meesey at ameesey@holyinfantschool.org

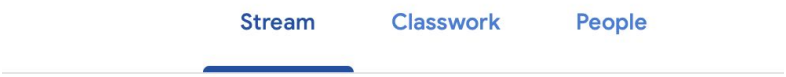
1. Go to **classroom.google.com**

2. When you navigate to Google Classroom, students will have to enter their school login information



3. After you log in, you will see all of your classes. If, for some reason, you need to **JOIN** a class, please click **JOIN**. Once you click join, you will have access to your work.

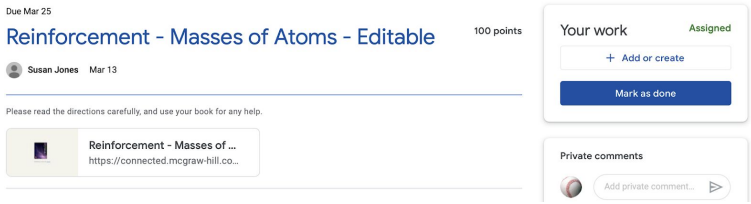
4. Once you click on a specific class, you will notice three choices at the top of the page. Make sure you are on STREAM or CLASSWORK

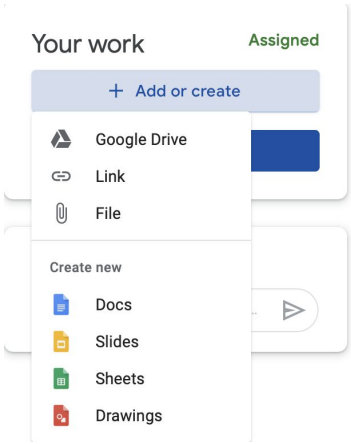


5. Your child will be able to click on their assignments and complete them through this program.

6. If students are required to create a document through Google Classroom, they will open the assignment and then click +CREATE. They will need to choose DOCS. From there,

it will create a personalized document for your child. They will then click on the link for the document which will open up GOOGLE DOCS.





7. When Google Docs opens, your child will notice in the right corner, it will say “TURN IN” and “SHARE.” When they are finished with their given assignment, they need to click on “TURN IN.” It will redirect back to Google Classroom and then they will click TURN IN again.